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MEETING	EFFECTIVE ORGANISATION OVERVIEW & SCRUTINY COMMITTEE
DATE	28 JUNE 2011
PRESENT	COUNCILLORS STEWARD (CHAIR), DOUGLAS, HODGSON, MCILVEEN (VICE-CHAIR), SCOTT, WARTERS, FITZPATRICK (SUBSTITUTE) AND CUTHBERTSON (SUBSTITUTE)
APOLOGIES	COUNCILLORS FIRTH AND SEMLYEN

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### 1. DECLARATIONS OF INTEREST

At this point in the meeting, Members are asked to declare any personal or prejudicial interests they may have in the business on the agenda.

Councillor Hodgson declared a personal interest as a member of Unison, the Public and Commercial Services Union and as an ex employee of the NHS Trust.

Councillor Fitzpatrick declared a personal interest as a Trade Union official for East Riding of Yorkshire Council.

Councillor Scott declared a personal interest as his wife is an employee of City of York Council

### 2. MINUTES

RESOLVED: That the minutes of 11<sup>th</sup> January be brought to a future meeting for sign off, once the previous Chair has approved them.

### 3. PUBLIC PARTICIPATION

It was reported that there had been no registrations to speak under the Council's Public Participation Scheme.

**4. ARRANGEMENTS FOR OVERVIEW & SCRUTINY IN YORK.**

Members considered a report which highlighted the current structure for the provision of Overview and Scrutiny function and the resources available to support it. It also details the agreed terms of reference for the individual Overview and Scrutiny Committees.

Officers outlined the report and drew Members' attention to paragraph 7, which detailed the Effective Organisation Overview Committee's areas of responsibility.

Members sought clarification on some points, in particular when monitoring reports can be expected on the meeting agenda.

RESOLVED: That Members noted the report.

REASON: To inform Members of Scrutiny arrangements.

**5. PRESENTATION BY ASSISTANT DIRECTORS ON ONGOING WORK WITHIN RESOURCES DIRECTORATE AND FUTURE PLANNED WORK.**

Members received a presentation by the Assistant Director for Governance and ICT on ongoing work within the Resources Directorate and future planned work.

The presentation focused on the following key priorities for the Directorate:

- The role of the Effective Organisation Overview and Scrutiny Committee.
- Customers and people in relation to the Customer Service Strategy and HR Transformation Programme.
- Governance and Information Technology issues.
- Financial Services.
- Cross Directorate issues in relation to procurement.

Members commented that the presentation had been useful and asked that a copy be circulated to the Committee.

RESOLVED: That Members noted the presentation.

REASON: To keep them informed on areas of work within the remit of the Committee.

**6. ATTENDANCE OF EXECUTIVE MEMBER FOR CORPORATE SERVICES TO DISCUSS HER PRIORITIES AND CHALLENGES THIS MUNICIPAL YEAR.**

The Executive Member for Corporate Services attended the meeting and addressed the Committee to highlight her priorities and challenges for the municipal year.

She advised that the following areas were of high importance:

- The budget and budget process.
- Financial processes such as Section 106 agreement monies.
- Procurement.
- Property Services expenditure and cost.
- New Council Headquarters.

RESOLVED: That Members noted the information provided by the Cabinet Member for Corporate Services.

REASON: To keep Members informed of areas of work within the remit of the Committee.

**7. DRAFT WORK PLAN FOR 2011/2012.**

Members considered a report which presented to them the draft work plan for the forthcoming year and asked them to consider any additions or amendments.

Members requested that this report be deferred to the July meeting for further consideration.

RESOLVED: That discussion of this item be deferred to the additional meeting in July.

REASON:

In order for the Committee to give further consideration to the work plan alongside the Year End Outturn report.

Councillor Steward, Chair

[The meeting started at 5.30 pm and finished at 7.20 pm].